

UNITED STATES BANKRUPTCY COURT FOR THE MIDDLE DISTRICT OF NORTH CAROLINA		§503(b)(9) CLAIM REQUEST FOR PAYMENT
IN RE:		
Name of Debtor	Case Number:	
Name and address of Creditor:	<input type="checkbox"/> Check box if you are aware that anyone else has filed an administrative claim relating to your claim. Attach copy of statement giving particulars. <input type="checkbox"/> Check box if you have never received any notices from the bankruptcy court in this case. <input type="checkbox"/> Check box if the address differs from the address on the envelope sent to you by the court.	<small>THIS SPACE IS FOR COURT USE ONLY</small>
Account or other number by which creditor identifies debtor:	Check here <input type="checkbox"/> replaces if this claim <input type="checkbox"/> amends a previously filed claim, dated: _____	
1. Basis for Claim <input type="checkbox"/> Goods sold <input type="checkbox"/> Other (SEE ATTACHED)		
2. Date debt was incurred: See attached	3. If court judgment, date obtained:	
4. Total Amount of § 503(b)(9) Administrative Claim: \$ _____ If all or part of your claim is secured or entitled to priority, also complete Item 5 or 6 below. <input type="checkbox"/> Check this box if claim includes interest or other charges in addition to the principal amount of the claim. Attach itemized statement of all interest or additional charges. <input type="checkbox"/> Check this box if the amounts included in this claim are also included in a previously-filed general unsecured claim in this case.		
5. Brief Description of Claim (attach any additional information) Goods received by the Debtor within 20 days before November 16, 2018, which were sold to the Debtor in the ordinary course of business and remain unpaid.		
6. Credits and Setoffs: The amount of all payments on this claim has been credited and deducted for the purpose of making this claim. In filing this claim, claimant has deducted all amounts that claimant owes to the debtor		<small>This Space is for Court Use Only</small>
7. Supporting Documents: Attach copies of redacted supporting documents, such as promissory notes, purchase orders, invoices, itemized statements of running accounts, contracts, court judgments, mortgages, security agreements and evidence of perfection of lien. DO NOT SEND ORIGINAL DOCUMENTS. If the documents are not available, explain. If the documents are voluminous, attach a summary.		
8. Date-Stamped Copy: To receive an acknowledgment of the filing of your administrative claim, enclose a stamped, self-addressed envelope and copy of this administrative claim.		
Date	Sign and print the name and title, if any, of the creditor or other person authorized to file this claim (attach copy of power of attorney, if any): _____ Name: Title:	
Penalty for presenting a fraudulent claim: Fine of up to \$500,000 or imprisonment for up to 5 years, or both. 18 U.S.C. §§ 152 and 3571		

— DEFINITIONS —

DEBTOR

The person, corporation, or other entity that has filed a bankruptcy case is called the debtor.

ADMINISTRATIVE EXPENSE CREDITOR

An administrative expense creditor is any person, corporation, or other entity to whom the debtor owes a debt for an administrative expense.

SECTION 503(b)(9)

ADMINISTRATIVE EXPENSE CLAIM

Any claim for payment of an administrative expense specified in section 503(b)(9) of the Bankruptcy Code. Specifically, section 503(b)(9) claims include those claims for the "value of any goods received by the debtor, within 20 days before the date of commencement of a case under this title in which the goods have been sold to the debtor in the ordinary course of such debtor's business." 11 U.S.C. § 503(b)(9).

Items to be completed in Administrative Expense Claim form (if not already filled in).

Court, Name of Debtor, and Case Number

Fill in the name of the federal judicial district where the bankruptcy case was filed (for example, District of North Carolina), the name of the debtor in the bankruptcy case, and the bankruptcy case number. If you received a notice of the case from the court, all of this information is near the top of the notice. Check only one debtor per claim form. If you are asserting a claim against more than one debtor, you must file a separate claim form for each debtor.

Information about Creditor:

Complete the section giving the name, address, and telephone number of the credit to whom the debtor owes money or property, and the debtor's account number(s), if any. If anyone else has already filed an Administrative Expense Claim form relating to this debt, if you never received notices from the bankruptcy court about this case, if your address differs from that to which the court sent notice, or if this Administrative Expense Claim form replaces or changes an Administrative Expense Claim form that was already filed, check the appropriate box on the form.

1. Basis for Claim:

Check the type of debt for which the Section 503(b)(9) Administrative Expense Claim form is being filed. If the type of debt is not listed, check "Other" and briefly describe the type of debt.

2. Date Debt Incurred:

Fill in the date when the debt was owed by the debtor.

3. Court Judgments:

If you have a court judgment for this debt, state the date the court entered the judgment.

4. Total Amount of Administrative Claim

Fill in the total amount of the entire Section 503(b)(9) Administrative Expense Claim. If interest or other charges in addition to the principal amount of the Administrative Expense Claim are included, check the appropriate place on the form and attach in itemization of the interest and charges.

5. Brief Description of Claim:

Describe the Section 503(b)(9) Administrative Expense Claim.

6. Credits and Setoffs:

By signing this Section 503(b)(9) Administrative Expense Claim form, you are stating under oath that in calculating the amount of your claim you have given the debtor credit for all payments received from the debtor.

7. Supporting Documents:

You must attach to this Administrative Expense Claim Form copies of documents that show the debtor owes the debt claimed or, if the documents are too lengthy, a summary of those documents. If the documents are not available, you must attach in explanation of why they are not available.

8. Date Stamped Copy:

To receive an acknowledgement from the claim and noticing agent of the filing of your Claim, enclose a stamped, self-addressed envelope and copy of this Administrative Expense Claim Form.

Proofs of claim may be filed electronically on the Court's website at: <http://www.ncmb.uscourts.gov/>. The Court strongly encourages the e-filing of claims. If filing by paper, this form can be mailed to the Bankruptcy Clerk's Office at 101 S. Edgeworth Street, Greensboro, NC 27401.