

**UNITED STATES BANKRUPTCY COURT
EASTERN DIVISION OF MISSOURI
SOUTHEASTERN DIVISION**

BRIGGS & STRATTON CORPORATION, et al.

**Case No. 20-43597-399
Chapter 11 – Jointly Administered**

**INFORMATION CONCERNING COURT APPEARANCES and
EVIDENCE SUBMISSION**

Parties may appear in person or by telephone and (optionally) via video conference for Briggs & Stratton hearings. The Cisco WebEx platform shall be used for all audio and video appearances in this case.

No later than one (1) business day prior to each hearing, a Cisco WebEx invitation will be sent to all persons who have either received prior Cisco WebEx invitations or have contacted Judge Schermer's Courtroom Deputy, Shontelle McCoy, directly to make an initial request to appear remotely. (Parties are not required to make requests to appear remotely for each hearing.)

When accessing the audio, it is recommended that participants join Cisco WebEx *first* via a computer and join the call *second* (either through the Call-In option and enter an attendee ID or through the "Call me at" option.) All participants must mute their phone lines immediately after joining the conference. Telephones shall not be placed on "hold".

If speaking, the Court strongly suggests the use of hand-held receivers or headphones in lieu of using speakers on telephones and computers. Participants may unmute their phone lines and speak only when directed by Judge Schermer. If appearing by video, select the "Hand Raised" feature and wait until Judge Schermer addresses you. When speaking, please keep all background noise to a minimum to prevent audio interference or feedback. After speaking, please place your telephone back on mute.

If there is an issue connecting to the Cisco WebEx audio, please disconnect your phone line and re-dial. If there is an issue gaining access to the video feed, please log out of Cisco WebEx then login. If the issue persists, please e-mail Ms. McCoy at Shontelle.McCoy@moeb.uscourts.gov promptly and we will work on resolving the issue.

Parties proposing to admit evidence at the hearing shall email an electronic copy in PDF format to Judge.Schermer.Evidence@moeb.uscourts.gov and provide Judge Schermer with two (2) equal sets of paper copies in binders. Electronic evidence submission is due no later than noon, Central Time, the business day prior to the hearing. Equal sets of binders are due (3) business days prior to the hearing. Parties must contact Ms. McCoy to arrange delivery of the binders. All Exhibits must be clearly marked and indexed pursuant to this Court's Local Rules.