Docket #0033 Date Filed: 1/6/2017

BTXN 113 (rev. 12/14)

UNITED STATES BANKRUPTCY COURT
NORTHERN DISTRICT OF TEXAS

In Re:	§	
CHC Group Ltd.	§	
Debtor(s)	§	Case No.: 16−31854−bjh11
Sparebank 1 SR−Finans AS and Sparebanken Finans Nord−Norge AS	§	
Appellant(s)	§	Adversary No.: 16−03121−bjh
vs.	§	
Ironshore Specialty Insurance Company	§	
Appellee(s)	§	
	§	
	§	
	§	
	§	

NOTICE REGARDING THE RECORD FOR A BANKRUPTCY APPEAL

Federal Rule of Bankruptcy Procedure 8009 prescribes the deadlines for filing the designations of items to be included in the record, requires copies to be submitted to the bankruptcy clerk to prepare the record, and directs all parties to "take any other action necessary to enable the clerk to assemble and transmit the record." LBR. 8006.1 − 8006.5 of the United States District Court for the Northern District of Texas impose additional requirements on the bankruptcy clerk and the parties in preparing the record on appeal. The purpose of this notice is to provide guidance on the local application of these rules.

DESIGNATION OF THE RECORD

- If you are the appellant, when designating items for inclusion in the record,
  - ♦ list the following items first, in this order: (1) the notice of appeal, (2) the judgment, order, or decree appealed from, (3) any opinion, findings of fact, and conclusions of law of the bankruptcy court, and (4) the docket sheet;
  - ♦ then list the *other* items to be included, leaving for the end of your list any sealed documents, any exhibits, and any transcripts.
- If you are the appellee, cross−appellant, or cross−appellee and are designating additional items,
  - ♦ list the following items first, in this order: (1) any notice of cross−appeal, (2) any judgment, order, or decree appealed from that the appellant has not designated, and (3) any opinion, findings of fact, and conclusions of law of the bankruptcy court that the appellant has not designated;
  - ♦ then list the *other* items to be included, leaving for the end of your list any sealed documents , any exhibits, and any transcripts.
- All parties designating items to be included in the record on appeal must
  - ♦ for each item, specify the document number shown on the docket sheet. If an item does not have a document number, specify the date the item was "filed".

- ♦ If you have designated a transcript that has not been filed, order it immediately by contacting the presiding bankruptcy judge's courtroom deputy or following the instructions at http://www.txnb.uscourts.gov/content/transcript−and−tape−orders.

ASSEMBLY OF THE RECORD

Pursuant to the *Notice Regarding Application of Certain Local Bankruptcy Rules*, LBR 8006.2 −− which requires the parties to provide copies of items for inclusion in the record −− is waived as to each item that is available in the ECF system. Within 14 days of filing your designation, submit to the bankruptcy clerk any item that is **not available in the ECF system**, using this procedure:

- Enclose sealed items and non−documentary items (e.g., video disks) in 8.5" x 11" envelopes.
- Attach all other items in PDF files to a disk, organized in the sequence in which they were designated. Limit files to 5.0 mb in size and do not include color.
- Attach copies of court exhibits in PDF files to a disk, organized in the sequence in which they are designated. Limit files to 5.0 mb in size and do not include color. (Use a separate disk for each hearing.)
- Label any submission with the case caption and bankruptcy court case and/or adversary proceeding number.

TRANSMITTAL OF THE RECORD

- The bankruptcy clerk will electronically transmit the record to the district clerk. The parties must provide a paper copy of the record, if required.

REQUIREMENTS REGARDING PAPER RECORD

- If the district judge requires a paper copy, the district clerk will notify you that you are required to provide a copy of the items in *your* designation **to the bankruptcy clerk**, for quality review. The appellant will also be required to provide a paper copy of the mini−record described in LBR 8006.1(a).
- If you are notified to provide a paper copy, organize the record according to the volumes maintained in the **district court's ECF system**. The record must be prepared according to the requirements of the district court LBR 8006.1 −8006.5.
- Even if a paper copy is not required when an appeal is entered on the docket, the district judge or the district clerk may later notify you that a paper copy is required for the use of the district judge or the court of appeals.

DATED: 1/6/17

FOR THE COURT:
Jed G. Weintraub, Clerk of Court

by: /s/Sheniqua Whitaker, Deputy Clerk